



Congratulations on being one of the branches chosen to pilot our new ERP system, Microsoft Dynamics 365 (D365). It's time to LEAP into action!

We are so grateful for this team's dedication over the past several months and thrilled to provide you with this box of resources and tools to help you through this process. Inside there are some treats that we hope will put a spring in the team's step and remind them of how valued you all are. You'll also find leadership support tools provided by the learning team to help you navigate this exciting time. These are some of the goodies:

- **D365 Branch Leader Guide** covering key topics to help branch leaders relate to the people side of change.
- **"Say, Do, inspire" booklet** highlighting targeted recommendations that branch leaders can use to help recognize and address challenges or concerns that may arise during the process.
- **Word Search** and **Word Scramble** games to help all D365 users master the unfamiliar terms used in D365 and understand which Mincron terms they may be replacing.
- **Fun gifts** to help lift the team up and show appreciation for all their work.

To Get Started:

- **Unpack the box and locate** the items mentioned above.
- Take a few moments to **explore the leader resources** to prepare for your *Branch Toolkit Kickoff* session scheduled in the coming days.
- **Distribute the gifts provided** to your team members!

Thank you for being a part of this exciting journey. Working together we can make this transition successful and enjoyable for everyone. Please let the learning team know if you have any questions or feedback about any of these tools. You can contact Evelyn Swanson or Jackie Fitzgerald, or simply email ProjectLeap@coreandmain.com.

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